The Protocol should be arranged as follows:

**Module I**

1. PI's request letter

2. Amendment form

3. Continuing Review form

4. Amendment Justification Table

5. Progress Report

6. All Approval letters

7. All other letters (Introduction, support, permission, etc)

8. Statement to comply with ethical principles

9. Application form for Protocol Submission

10. Checklist

**Module II**

12. Main document (protocol) (**Version and dated** as footnotes) bolded

13. Participant Information sheet(s)

14 Consent form (s)

**Module III**

15. Study tool(s) and other study materials

16. All CVs and GCP Certificates where applicable

**Module IV**

17.Entire approved protocol with all supporting documents, ie, application letter, supporting letters, DHRCIRB completed forms, statement to comply with ethical principles, main protocol, information sheet, consent forms, study tools, CVs of all investigators (**with track changes**)

Kindly note that the entire document should be attached as **one (1) PDF file**with the "**Module Numbers**" as divisions and sent via this email (irbdodowa@gmail.com).